

JOB VACANCY ANNOUNCEMENT

Opening Date:	June 10, 2019	Closing Date:	Until filled
Position:	Assisted Living Clinical Supervisor	Reports to:	Director of Assisted Living
Salary/Wage:	Grade 12 (LPN) - \$32.08/HR and up DOE Grade 17 (RN) - \$40.94/HR and up DOE	Department:	Assisted Living
Hours:	M-F; 8a.m.- 4p.m.	Location:	Assisted Living

Brief Summary:

Under the direction of the Assisted Living Director, the Assisted Living Clinical Supervisor provides training and supervision to the Elder Care Specialists in the administration of direct care within the home; provides hands-on resident care as needed or warranted. The Assisted Living Clinical Supervisor demonstrates advanced knowledge and skills and understands the unique aspects of the residents served. The delivery of care is based on the physical, psychosocial, cultural, safety, and learning needs of the individual resident. The Assisted Living Nurse will perform only those duties for which he/she has demonstrated competency. The Assisted Living Clinical Supervisor performs duties assigned by the Assisted Living Director as well as those tasks delegated by an ASNA provider consistent with the scope of practice and functions within the philosophy and mission of ASNA.

Under the direction of the Assisted Living Director, provides training and supervision to the Elder Care Specialists in the administration of direct care within the home; and tasks as ordered by the overseeing ASNA provider including, but not limited to:

- Collecting data, signs, and symptoms of deviation from normal health status;
- Monitoring resident condition and reporting deviations from normal health status to the overseeing provider and family;
- Support the Assisted Living Director and the overseeing ASNA provider in the care of residents;
- Document pertinent information in the resident's record;
- Participate in the planning, implementation, and evaluation of resident care
- Assists in orientations, on-going training, supervising, motivating and evaluating direct care staff
- Conducts room checks and Resident rounds
- Assist Residents with those activities of daily living that they are unable to perform without help, fostering at all times the Resident's independence.
- Provide education to Assisted Living staff within the nurse's scope of practice, and as directed by the Assisted Living Director.
- Assist with the admission of new residents which may include admission assessments and documentation
- Attends all required training, in-service and staff meetings
- Maintains all required certifications required for employment.
- Perform administrative duties as assigned by the Assisted Living Director.
- Other duties as assigned by the Assisted Living Director.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential job duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education:

- Graduate of an Accredited School of Nursing or graduate of an accredited Practical Nursing program.
- One (1) to two (2) years' experience in an Assisted Living or other Long Term Care Facility preferred.

Certification/Licensure

- Current Alaska Nurse License
- Current BLS Certification

Desired Knowledge, Skills and Abilities:

- Demonstrates good organizational skills.
- Provides safe and appropriate resident care within the Values & Standards of Nursing Practice at ASNA.
- Displays appropriate judgment and problem solving skills.
- Communicates positively and professionally with all internal and external customers.
- Ability to articulate and demonstrate appropriate nursing theory and practice.
- Ability to consistently, accurately, and completely perform all job responsibilities.
- Efficiently demonstrates cost consciousness by organizing work processes within established deadlines.
- Uses supplies, equipment, and time according to budgetary guidelines.
- Assumes accountability for identifying problems and issues, generating solutions and anticipating effects of decisions.
- Within scope; leads, coaches, develops, and recognizes staff to maximize performance.

**Contact: Human Resources Department, Arctic Slope Native Association
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This vacancy announcement has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the job.

Arctic Slope Native Association

Exercises its rights in Native Hire Preference, Contracting/Subcontracting and Employment Practices applicable by law
Is committed to maintaining a drug free, smoke free workplace