

JOB VACANCY ANNOUNCEMENT

Opening Date: April 11, 2019

Position: **Infection Control & Employee Health Nurse**

Salary/Wage: Grade 19; \$45.13 – \$49.83/ HR DOE

Hours: Monday – Friday; 8:00am – 5:00pm

Closing Date: Until Filled

Reports to: Director of Quality

Department: Quality

Location: ASNA

Brief Summary:

Under the supervision of the Director of Quality, coordinate the hospital wide Infection Control and Employee Health.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential job duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and Experience:

- Graduate of an Accredited School of Nursing; BSN preferred.
- One year of work experience in establishing and monitoring hospital infection control and employee health programs preferred.

Certification and Licensure:

- Current Registered Nurse License (any state), Alaska Registered Nurse License required within six (6) months of hire.
- Current BLS certification.
- Certification of Infection Control (CIC) within two years of hire.

Essential Job Functions:

- Report to the Director of Quality and organizational leadership on the results of infection control surveillance, ongoing performance measures, and improvement efforts related to infection control, employee health, and sterile processing.
- Teach principles and practical application of infection control and prevention to all levels of healthcare personnel.
- Maintain accurate records of nosocomial/Healthcare Acquired infections among all patients and personnel.
- Assist in the development, implementation, and maintenance of a system for identifying, investigating, reporting and preventing the spread of nosocomial infections among patients of all ages and healthcare personnel.
- Develop, implement and improve infection control and prevention practices.
- Assist in developing, implementing, and improving infection control and prevention policies and procedures.
- Participate as an active member in the Infection Control Committee [ICC].
- Participate as an active member in the Environment of Care [EOC] Committee.
- Provide direct employee health services including but not limited to new hire and annual health screenings, immunization, employee health education and prevention activities and maintenance of employee health records.
- Participate in active interdisciplinary efforts to maintain regulatory compliance with employee health records.
- Facilitate FIT testing.
- In coordination with physical therapy, facilitate ergonomic evaluations and follow-up on recommendations.
- Maintain regulatory requirements regarding confidentiality and patient/family care including all federal, state, and Joint Commission & HIPAA regulations.
- May be assigned to Nursing Units if needs of the hospital become critical.
- Assist Director of Quality with special projects.
- Perform other duties as assigned by the Directory of Quality.
- Support ASNA's mission and goals; follow all policies and procedures.

Contact: Human Resources Department, Arctic Slope Native Association, Ltd.

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Email- applications@arcticslope.org

This vacancy announcement has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the job.

Arctic Slope Native Association, Ltd. exercises its rights in Native Hire Preference, Contracting/Subcontracting and Employment Practices applicable by law.