

**JOB VACANCY ANNOUNCEMENT**

Opening Date: May 14, 2018

Position:

**Summer Intern (10 positions)**

Reports to: Manager of Department assigned to

Salary/Wage: Starting \$24.64/Hour

Closing Date: Until Filled

Hours: M-F 8:30am-5:00pm

May 14-August 17, 2018

Department: Various

Location: ASNA/SSMH

**Brief Summary:**

Work in one of the various departments in Arctic Slope Native Association or Samuel Simmonds Memorial Hospital depending on the area of the intern's field of study or interest for the purpose of gaining on-the-job experience and acquiring skills.

**Qualifications:**

Must be 18 years old (unless graduated from high school).

High school diploma or general education degree (GED), required.

Must be able to pass a background check.

Must be able to pass a pre-employment drug test.

**Desired Knowledge, Skills and Abilities:**

Work ethically and professionally; treat people courteously and respectfully.

Ability to maintain confidentiality.

Support ASNA's mission and goals; follow all policies and procedures.

Computer literacy.

Contact: Human Resources Department, Arctic Slope Native Association, Ltd.

PO Box 29 \* Barrow, AK 99723 \* 907.852.9257 \* FAX 907.852.6217

This vacancy announcement has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the job.

Arctic Slope Native Association, Ltd. exercises its rights in Native Hire Preference, Contracting/Subcontracting and Employment Practices applicable by law.